

Worship Leader

Open Door Church

Salary Range:

\$30,000-\$40,000/year

Hours:

40-50 hrs/wk

Reports to:

Lead Pastor of Open Door Church

MINISTRY DESCRIPTION

The primary focus will be in leading the church in worshiping God on Sunday morning including all the behind the scenes work that goes into an effective worship service. The Worship Leader's faithfulness will enable the Lead Pastor to better focus on teaching, preaching, counseling, and training leaders. There is growth potential in salary and ministry responsibility. Must affirm the 2000 Baptist Faith and Message and abide by the church's Ministry Covenant.

PRINCIPAL FUNCTION

The Worship Leader oversees the worship team as they lead the church in corporate worship through the use of "psalms, hymns, and spiritual songs" (Ephesians. 5:19).

MINISTRY RELATIONSHIPS

Lead Pastor & Staff, Worship Team, Audio/Visual Team

Interrelationships

Church Deacons, Church Members and Regular Attenders, Church Vendors and General Public

MINISTRY RESPONSIBILITIES

1. **Worship** - Lead and organize Sunday morning worship service each week, incorporating special music, contemporary songs, hymns, prayer, Scripture and personal testimony.
2. **Long-Term Service Planning** - Play an active role in long-term service planning, specifically incorporating worship specials during holiday seasons.
3. **Worship Team** - Recruit, develop, and rotate members of the team on a regular basis. Lead Pastor's approval is needed for each member of the Worship Team.
4. **Worship Practice** - Lead worship practice once during the week and on Sunday morning before service.
5. **Order of Service** - Use Planning Center to create and submit an OOS for Sunday morning no later than Thursday night of each week.
6. **Song List Creation** - Use Planning Center and SongSelect to create a weekly song list that complements the theme of the message whenever possible, and email the list to the Audio/Visual Team Leader and Pastor no later than Thursday night.
7. **Weekly Staff Meeting** - Attend the weekly staff meeting and give updates on worship.
8. **Other Duties** - Spend approximately 15-20hrs/week on other assigned duties in gifted ministry areas.

QUALIFICATIONS

Education

Prefer a Bachelor's Degree from Bible College or Master's Degree from Seminary

Experience

Experience with leading a Worship Team and a Worship Service is a plus. Must be comfortable leading songs and playing at least one instrument on stage in front of an audience.

Skills

1. Adequate instrument and vocal skills
2. Good knowledge of contemporary worship songs and hymns
3. Proficient in basic computer skills including use of keyboard, printers, basic PC function and basic Internet functions
4. Proficient in reading and writing the English language
5. Able to communicate effectively with a variety of people
6. Able to coordinate efficiently and be neat and orderly
7. Able to keep conversations and observations confidential
8. Able to work independently and be a self-starter

I have read the Worship Leader ministry description and agree to abide by it to the best of my abilities.

Signature

Date

Name (please print)